

# Chickerell Town Council

The Minutes of the **Monthly Meeting** of the Chickerell Town Council held on **TUESDAY 18<sup>TH</sup> MAY 2010** at the Town Council Suite, Putton Lane, Chickerell, Weymouth, Dorset at 7pm.

## PRESENT

Cllr Mrs J Dunseith (Mayor)	Cllr B Bean	Cllr N Carter
Cllr J Dean	Cllr J Worth	Cllr M Jolliffe
Cllr D Oakes	Cllr Mrs E Whyte	

Cllr Mrs E Whyte and Cllr M Rogers (West Dorset District Councillors) & Cllr I Gardner (Dorset County & West Dorset District Councillor)

Mrs H Trevorah (Town Clerk) and Mrs Nicola Briar (Assistant Town Clerk)

Also present 8 members of the public.

## 2010/071 APOLOGIES

Apologies for absence were received from Cllr R Dunster and Cllr L Wise.

## 2010/072 DECLARATIONS OF INTEREST

There were no declarations of interest. Cllr J Worth declared an interest as Chairman of the Spirit of Chickerell later in the meeting before the item was discussed.

## 2010/073 MONTHLY MEETING – 20<sup>th</sup> APRIL 2010 (Pages 1 – 4)

It was proposed by Cllr D Oakes seconded by Cllr J Dean “that the minutes of the Monthly Meeting held on the 20<sup>th</sup> April 2009 be signed as a correct record”. All agreed. The Mayor signed the Minutes as a correct record.

## 2010/074 PLANNING APPLICATIONS, GRANTS, REFUSALS AND APPEALS

The Council considered the following planning applications received since the last meeting:

- |                      |  |
|----------------------|--|
| <b>1/D/10/000591</b> | <b>504 Chickerell Road – Two dwellings</b><br>It was proposed by Cllr J Worth seconded by Cllr M Jolliffe “that the application be recommended for refusal on the grounds of:<br>(a) overdevelopment of site;<br>(b) highways issues”. Agreed  |
| <b>1/D/10/000542</b> | <b>St Marys Church, North Square – New lamp post</b><br>It was proposed by Cllr J Dean seconded by Cllr J Worth “that the application be recommended for approval”. Agreed.  |
| <b>1/D/10/000657</b> | <b>55 East Street – Erect a new detached house in the front garden of No. 55 East Street</b><br>It was proposed by Cllr Mrs E Whyte seconded by Cllr J Worth “that the application be recommended for refusal on the grounds of:<br>(a) Adverse impact on the conservation area;<br>(b) Interference with light at 57 East Street;<br>(c) Out of character with the street scene as the existing building on this plot is set back from the highway;<br>(d) Overdevelopment;<br>(e) Adverse impact on Silver Birch tree which is currently subject of Planning Appeal APP/TPO/F1230/1075 against the refusal of an application to fell it; |

- (f) Adverse impact on the existing building on the plot which is of architectural interest”. Agreed.

**1/D/10/000724**

**21A Putton Lane – Two storey side extension & alter access**

It was proposed by Cllr E Whyte seconded by Cllr D Oakes “that the application be recommended for approval”. Agreed.

The Town Clerk reported receipt of the following notifications:

<b>Certificate of Lawfulness of existing use</b>		
1/D/10/000686	Caravan to the rear of Class Bodyworks, Surrey Close	The use of a caravan for residential occupation has continued for 10 years
<b>Grants of planning permission since the last meeting:</b>		
1/D/10/000386	463 Chickerell Road	First floor extension
1/D/10/000458	6 Putton Lane	Car port

No comment was made by the meeting regarding the application for Certificate of Lawfulness 1/D/10/000686.

**2010/075 FOOTPATH 22, NEAR PUTTON LANE**

The Assistant Town Clerk reported receipt of confirmation of changes to Footpath 22, near Putton Lane, under the provisions of the Wildlife and Countryside Act 1981. Members looked at a map of the area and it was proposed by Cllr E Whyte seconded by Cllr D Oakes “that the changes to Footpath 22 be approved”. Agreed.

**2010/076 COUNTY COUNCILLOR’S REPORT**

Cllr I Gardner reported on (a) Putton Lane footpath delayed (b) Garston Hill – no immediate plans for footpath (c) Buckland Rippers layby had been cleared but rubbish had again been dumped there (d) Chickerell Road resurfacing had been put off until January 2011 and (e) it had been confirmed that Budmouth School were going to be asked to make sure they take Chickerell Primary School children if they should wish to attend Budmouth.

**2010/077 DISTRICT COUNCILLOR’S REPORT**

Cllr Mrs E Whyte reported on action she had taken with regard to a local resident who had received a letter from West Dorset District Council about land at Meadow View Close. She informed the meeting that the land belongs to the district council and it may wish to sell it in the future. She stated that this was the case with a lot of pieces of land around Chickerell. Cllr E Whyte asked if the town council could write to the district council to state the town council’s interest in any land around Chickerell that the district council decides to sell.

The members stated they wished to invite Dr Evans, Director of Planning & Environment, to a meeting to discuss the subject.

**2010/078 MEMBERS’ ATTENDANCE RECORDS**

Members’ attendance records for the period 2009-10 were circulated (as set out in Appendix “A” to these Minutes). Cllr M Jolliffe asked for his attendance at the April 2010 meeting be corrected to “present”. Noted.

**2010/079 PROVISION OF CHILDREN’S PLAY AREA AND MULTI USE GAMES AREA**

The Town Clerk advised that this item would be discussed as exempt business at the end of the meeting.

**2010/080 SKATE PARK AND YOUTH SHELTER**

The Town Clerk reported receipt of a letter from Youfirst youth forum regarding possible sites for a skate park and youth shelter. The youth forum also requested free use of the Willowbed Hall and Field for a family fun day on 18 July.

Members discussed possible sites for the skate park. It was agreed that the Willowbed Field was an unsuitable site for a skate park but that the town council would continue to look at other possible sites including the old play park at Old School Hill.

It was agreed to allow Youfirst youth forum the use of Willowbed Hall and Field on 18 July free of charge. Cllr E Whyte and Cllr M Jolliffe offered their services as helpers at the event.

**2010/081 THE INSTALLATION OF A BUS SHELTER ON CHICKERELL ROAD, NEAR THE ARMY CAMP**

The Assistant Town Clerk reported on the two tenders received for the provision and erection of a bus shelter on Chickerell Road, near the Army Camp. It was confirmed that both companies were included on the select tender list by Dorset Council. It was also confirmed that the County Council was prepared to consider an application for a grant towards the cost of the shelter. It was proposed by Cllr N Carter seconded by Cllr M Jolliffe "that the tender submitted by Bus Shelters Ltd in the sum of £3,381.24 (exclusive of VAT) be accepted". Agreed.

**2010/082 ANNUAL AUDIT OF ACCOUNTS 2009/10**

The Town Clerk circulated a copy of Sections 1 & 2 of the Annual Audit return (set out as Appendix "B" to these Minutes) for approval. It was proposed by Cllr M Jolliffe seconded by Cllr E Whyte

**RESOLVED**

That Section 1 & 2 of the Annual Audit return for the year 2009/10 as presented be approved.

**2010/083 AUTHORISATION OF PAYMENTS**

It was proposed by Cllr E Whyte seconded by Cllr N Carter, "that the list of expenditure as set out in Appendix "C" to these Minutes for the period 13 April 2010 to 11 May 2010 totalling £8,348.22 and covering voucher numbers 1 to 34 inclusive be approved". All agreed.

**2010/084 PROPOSALS FOR THE PUBLIC SPACES OF A NEW HOUSING SCHEME AT PUTTON LANE**

The Town Clerk reported on the consultation process for possible art work for the Putton Lane development. She had passed on historical information from town councillors to the artists and had encouraged the artists to contact the new youth forum.

The Town Clerk also reported that CG Fry and Son were wishing to hold discussions between the town and district councils regarding the future management of open space in the future development at Putton Lane and Newlands Farm. An appointment of a steering group would be considered for this in the next item on the agenda.

**2010/085 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND STEERING GROUPS**

The following appointments to outside bodies and steering groups were made for 2010/2011.

<b>Body</b>	<b>Appointment for the year 2010/2011</b>
<b>(a) Victory Hall</b>	<b>Cllr N Carter</b>
<b>(b) Weymouth CAB</b>	<b>Cllr J Dean</b>
<b>(c) Civil Emergency Officer</b>	<b>The Mayor</b>
<b>(d)Chickerell Youth Club Management Committee</b>	<b>Cllr R Dunster</b>
<b>(e) College Sports Hall Committee</b>	<b>No appointment</b>
<b>(f) Footpath Liaison Officer</b>	<b>Cllr B Bean</b>
<b>(g) Emergency Officers</b>	<b>Mrs N Mowlam Or Mr D Ball (Buckland Ripers) Cllr D Oakes (Littlesea) Cllr M Jolliffe (Chickerell)</b>
<b>(h) DAPTC</b>	<b>Cllr Mrs J Dunseith Cllr J Dean</b>
<b>(i) Willowbed Hall Management Committee</b>	<b>No longer required</b>
<b>(j) Chickerell &amp; Fleet in Need (four year appointment until May 2011)</b>	<b>Cllr I Gardner</b>
<b>(k) Weymouth &amp; Portland Borough Council Crookhill Nature Reserve</b>	<b>Cllr D Oakes</b>
<b>(l) Parish Plan Steering Group</b>	<b>No appointment</b>
<b>(m) DORBAG</b>	<b>Cllr D Oakes</b>
<b>(n) Chickerell Litter Cure &amp; Prevention Team</b>	<b>Cllr B Bean</b>
<b>(o) Flood Prevention Panel</b>	<b>Cllr Mrs. J Dunseith</b>
<b>(p) Flood Warden</b>	<b>Cllr N Carter</b>
<b>(q) Play Area Steering Group</b>	<b>Cllr J Worth Cllr N Carter Cllr R Dunster Cllr I Gardner (as district councillor)</b>
<b>(r) MUGA Operational Steering Group</b>	<b>Cllr M Jolliffe Cllr J Worth</b>
<b>(s) Land Management Steering Group</b>	<b>The Mayor Town Clerk Treasurer</b>

#### **2010/086 WILLOWBED PREMISES – USE BY SPIRIT OF CHICKERELL**

Cllr J Worth declared a personal interest in this item as Chairman of the Spirit of Chickerell and did not vote on this matter.

Consideration was given to a letter from the President of the Spirit of Chickerell requesting the use of Willowbed Park on 3 July 2010 for the Chickerell Fun Day.

The Town Clerk reported that the Spirit of Chickerell had booked Willowbed Hall for 13 occasions at weekends between May to December 2010. It was the policy of the town council not to charge this organisation for bookings.

It was agreed that:

- (a) That the request by the Spirit of Chickerell to request the use of Willowbed Park on 3 July 2010 for the Chickerell Fun Day together with use of the Town Council Meeting Room as a First Aid Room for the event plus the grass to be cut before the event, be granted
- (b) That the Spirit of Chickerell's bookings to use Willowbed Hall as reported by the Town Clerk be noted and that bookings continue to be allowed free of charge to that organisation.

**2010/087 FOOTBALL FIELD – REQUEST FOR PERMISSION FOR NOTICEBOARD**

The Town Clerk reported that Chickerell Football Club had asked for formal permission to have a notice board on the football field. The notice board was already in position.

It was proposed by Cllr N Carter, seconded by Cllr B Bean:

“(a) that formal permission be given to Chickerell Football Club to have a notice board on the football field subject to the notice board being in place at the football club’s own risk with no liability or insurance responsibility on the town council and that the notice board should satisfy all safety standards including the exclusive use of safety glass.

(b) that the Chickerell Football Club also be informed that its notice board on town council land in East Street must also meet the same requirements.” Agreed.

**2010/088 CORRESPONDENCE AND INFORMATION**

<b>Date Received</b>	<b>Origin</b>	<b>Subject Matter</b>	<b>Action (if any)</b>
24 <sup>th</sup> April 2010	Revd Michael Lee	Songs of Praise – Ask for hall charges to be waived	Inform Revd Lee that Willowbed Hall can be used free of charge
6 <sup>th</sup> May 2010	Name given but wanting to remain anonymous	Anti-social behaviour – noise	Pass details of WDDC’s Environmental Health Dept to complainant

**2010/089 REPORTS FROM REPRESENTATIVES**

<b>Name</b>	<b>Organisation</b>	<b>Subject Matter</b>
Cllr J Dean	CAB	Cllr J Dean informed members that he had attended a CAB meeting.

**2010/090 URGENT ITEMS**

The Town Clerk advised that item 5 would be discussed as exempt business.

**2010/091 FUTURE MEETINGS**

The next monthly meeting of the Town Council would be held on Tuesday 15 June 2010 at 7pm.

The meeting adjourned for approximately 20 minutes. Cllr Mrs Whyte did not attend for the remaining items on the agenda.

**2010/092 EXEMPT BUSINESS**

It was agreed that the press and public be excluded from the meeting for consideration of the following item.

**2010/093 PROVISION OF CHILDREN’S PLAY AREA AND MULTI USE GAME AREA - EXEMPT**

The Town Council considered a confidential report tabled by the Town Clerk (as set out in Appendix “C” to these Minutes). The report covered the Play Area Steering Group’s decision to

obtain estimates for the play area and multi use games area (MUGA) from the preferred supplier Wicksteed Leisure Ltd and also from Monster Play Systems. The report set out costings from both companies and options for the size of the MUGA. The costs confirmed by both companies were within the overall budget of £175,000 for the scheme.

It was proposed by Cllr D Oakes, seconded by Cllr B Bean

#### RESOLVED

- a) That Monster Play Systems be selected to provide both the children's play area and MUGA for the following reasons:
  - i) There is more equipment in the play area in this company's scheme
  - ii) The play area design is the closest to the children's winning design and consultation preferences
  - iii) The use of environmentally friendly materials
  - iv) Monster Play Systems can start work on site at an earlier date (4-6 weeks delivery, 2 weeks on site).
- b) That the maximum size MUGA be installed to give greater scope for competitive ball games
- c) That floodlights, controlled by time switches, be installed to allow community evening use
- d) That the floodlights, controlled by time switches, be operated at no charge to users.
- e) The town council staff to continue to lead on the provision of the scheme including applying for any planning permissions required, liaison with funding organisations, liaison with Chickerell Primary School and Youth Club plus consultation with local residents and the general community before the planning application is made
- f) That the MUGA Operational Steering Group (to be made up from representatives of Chickerell Town Council, Chickerell Primary School and the Chickerell Youth and Community Centre) make recommendations on the details of the operation of the MUGA such as restrictions on floodlight use in late evening.

**The Meeting closed at 9.44 pm**

**Minutes approved as a correct record**

Date.....

Signed.....

**Mayor – Chickerell Town Council**